

# BLOCK PARTY CHECKLIST

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## PREPARATION

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### First Things First

- Invite neighbors from your street over for a planning meeting

### Establish Team Leaders for:

- Food
- Games
- Connections
- Information

### Food

- What kind of food?
- Who will bring it?

### Games

- What kind of games? (Bean Bag Toss, Horseshoes, Corn-hole)
- Who will bring the games?

### Area for Kids

- Inflatable Jump Castle (1 for infant/toddlers & 1 for kids)
- Kid Games

### Hospitality

- Recruit a Connections Team

### Invitation using Social Media: Next Door, Facebook & Instagram

- Two weeks from event
- One week from event
- One day before event

### Door-to-Door // Pass out Flyers

- Three weeks from event
- Two weeks from event
- One week from event

Meeting  Tag-in with team members the week of the event

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## EVENT

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### For The Event

Have registration table at entrance to get people's information

### Block Party

First Hour: Eating and Hanging Out

Second Hour: Games

Third Hour: Thanking people for coming out

Look for conversations to have about your small group (Invite Cards)

Be sure to clean up and pick up all trash

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## POST EVENT

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### After the Block Party

Send a text follow up to thank people for coming

Future Block Party: send out text to give people opportunity to be a part of the planning

Send ALL contacts to Small Group Admin